



भारतीय प्रबंध संस्थान कोषिकोड  
**INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE**  
IIM Kozhikode Campus P.O., Kunnamangalam, Kozhikode 673570  
Tel: 0495 2809160/ 414/125

**Notification No. C-05/2018-IIMK.HR**

**RECRUITMENT OF ADMIN. ASSOCIATE**

Indian Institute of Management Kozhikode invites applications for the contractual position of ADMIN. ASSOCIATE.

<b>Maximum Age Limit</b>	35 years (as on the date of notification)	
<b>Consolidated Monthly Remuneration</b>	₹ 16,300/- (including ₹300/- towards telephone allowance)	
<b>Qualification</b>	Post Graduation/ Graduation in any discipline from a recognized University with good English communication, proficiency in MS-Office and Internet usage.	
<b>Experience</b>	Post qualification experience of One year for Post Graduates and Two year for Graduates.	
<b>Date of Interview</b>	15-02-2018 (Thursday)	<b>Reporting Time:</b> 11:00 AM

**INSTRUCTIONS**

1. Qualified and interested persons may apply ONLINE upto 04:00 PM of 14-02-2018 at the website link <https://iimk.ac.in/announcements/recruitment.php> . **Candidates are required to bring a printed copy of the filled application at the time of interview.**
2. The candidates who have submitted their applications online should be present at IIM Kozhikode Campus on the date of interview. No separate intimation/call letter will be issued to candidates in this regard.
3. Relaxation in age limit for SC/ST/OBC (non-creamy layer) candidates will be as per Govt. of India norms.
4. Candidates should submit photocopies of the certificates, marksheets as proof of their educational qualifications, work experience. Originals should be furnished for verification.
5. No TA/DA will be paid for attending the walk-in-interview.
6. The ad-hoc Selection Committee may hold screening test in case of sufficiently large number of candidates. In such case, shortlisted candidates alone will be interviewed.
7. Decision of the Director, IIMK regarding the selection will be final.

Dated: 06-02-2018

  
Senior Administrative Officer- HR