



भारतीय प्रबंध संस्थान कोषिकोड  
आई आई एम् कोषिकोड कैम्पस- पी ओ  
**INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE**  
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## **TENDER NOTICE**

Sealed competitive tenders are invited in the prescribed tender form for the work of Electrical Maintenance Contract from Electrical Contractors having valid license and experience.

Tender No : **IIMK/ENGG/ELE/13/2011-12**

Name of Work : Electrical Contract for Day- To- Day Maintenance of IIMK Campus

Duration of Contract 24 (Twenty Four) months.

Earnest Money Deposit: Rs. 2.5% of the quoted value of the work for the first two years..

Cost of tender document: Rs. 500/- by DD favouring **Indian Institute of Management Kozhikode** payable at Kozhikode.

Issue of Tender documents : 24-12-2011 to 24-1-2012 during office hours (09:00 -17:30 hrs) on all working days (Mon – Friday) from the office of the undersigned or his representative.

Due date for Submission : 25-1-2012 up to 3:00 PM

Opening of tender : 25-1-2012 at 4:00 PM

### Eligibility conditions:

- 1 The Tenderer should have minimum 5 years experience in similar class of Institutions in the field of day-to-day Electrical Maintenance work with a minimum work force of 10 (Ten) persons. Documents and certificates in proof, to the satisfaction of the Institute, his previous experience in the work of Electrical Maintenance as described above shall be enclosed.
- 2 Certificate of relevant experience shall be produced by the tenderer in the same name / firm. Request for tender document which is not supported by satisfactory credentials, will not be considered
- 3 The Tenderer should have achieved an average minimum turn over of Rs.30(Thirty) lakhs (in its business as mentioned above , in the same name in which he is submitting

his offer) during previous three financial years out of previous five financial years i.e. FY 2006-07 to ,2007-08,2008-09, 2009-10 and 2010-11. Proof for the same should be submitted.

- 4 The Tenderer must have a valid Service tax registration number, valid within the State.
- 5 The Tenderer must have a valid work contract Tax registration number
- 6 Qualification of Staff : All Electricians must be of minimum 10 (Ten) years post qualification experience in the relevant field, from a similar class of institution/industry or 6 (Six) years post qualification experience in case of electricians having minimum 2 (Two) years of service in IIMK. Supervisor must be Diploma Holder in Electrical Engineering and should have 10 (Ten) years post qualification experience in the relevant field from a similar institution or industry. B.Tech with 6 (Six)years experience will also be considered
- 7 The Tenderer should possess tools and equipment required for the execution of works.

Brief description of Scope & Nature of Work :-

- 1) The successful Tenderer will be required to provide maintenance for electrical installations of various buildings in the campus , external lighting, STP and WTP, substations, communication system, UPS etc. The tender also covers maintenance of DBs, MDBs, power cables from switch room to feeder pillars/distribution panels and from distribution panels to distributions boards at various locations, telephone communication system, LA protection system and earthing system in the campus.
- 2) This includes complete periodical preventive maintenance schedule. Day- to- day routine maintenance involving regular cleaning of luminaries, fans, control boards etc, repair/replacement of defective items, attend breakdown maintenance of all equipments for rectifying defects etc..
- 3) All kinds of minor electrical works like wiring, cabling, installation of Distribution panels, Switch boards , fans, exhaust fans, telephone line extension... etc.
- 4) **THE CONTRACTOR HAS TO DEPUTE LICENSED AND EXPERIENCED ELECTRICIANS AND SUPERVISOR ROUND THE CLOCK THROUGHOUT THE YEAR AND CARRYOUT THE INSTRUCTIONS FROM THE INSTITUTE'S ENGINEER ON ALL OCASSIONS APART FROM THE REGULAR /ROUTINE JOBS DESCRIBED ABOVE. NO MATERIALS/SPARES ARE INVOLVED UNDER THIS CONTRACT**

The contractor shall employ sufficient staff, but not less than 16 (Sixteen) persons (electricians), in all the shifts together (round the clock) during all the 7 days in a week as mentioned below :

Shift A : 00:00 to 08:00 Hrs

Shift B : 08:00 to 16:00 Hrs

Shift C : 16:00 to 24:00 Hrs  
General Duty : 12:00 to 20:00 Hrs

One supervisor and Seven electricians will be required for maintenance work in B shift, Three electrician in Shift C and two in A shift. Four Electricians in General Duty..

**Commencement of work / Period of Completion**

The Contractor shall commence the contract and deploy all the labours within 10 **(ten) days** from the date of issue of the work order. The contract is for a period of 24 Months initially and, if found satisfactory extendable as per quoted rates.

**Earnest Money Deposit (EMD), Performance Guarantee (Security Deposit)**

**EMD of 2.5%** of the quoted value of the work for the first two years is to be submitted along with the tender document in the form of Demand Draft/Bankers Cheque/Pay Order/Deposit at call receipt in favour of the **Indian Institute of Management Kozhikode**, payable at **Kozhikode**. The tender received without EMD or with EMD in any other form than as stated above is liable to be rejected.

Tenders should reach the undersigned in sealed covers superscribing tender No. and Name of the work giving the full address of the tenderer on or before the last date and time specified above.

For further details, contact 0495-2809222, 9447100537.

24-12-2011

CIVIL ENGINEER