

Indian Institute of Management Kozhikode PGP Admissions Policy and Procedure for 2018-2020 Batch

IIM Kozhikode adopts a three staged selection process for its admissions to the PGP 2018-2020 batch. The details of three stages are given below:

Stage 1: Registration of candidates meeting the minimum eligibility criteria

In stage 1, the following minimum eligibility criteria will be applied to all those candidates who have opted for IIM Kozhikode.

Table 1: Minimum Eligibility Criteria

Category	CAT Score Percentile	Sectional Percentile	SSC/X Class Percentage*	HSC/ XII Class Percentage*
GEN	90	80	60	60
OBC (NC)	80	70	60	60
SC	65	50	55	55
ST/ PwD	55	40	55	55

* The percentage of marks obtained in Class X and Class XII would be the aggregate marks of all subjects that appear in the marks sheet or grade sheet, irrespective of whether the Board considers them for calculation of percentage.

Note: General (GEN), Scheduled Caste (SC), Scheduled Tribe (ST), Non-creamy Other Backward Caste (NC-OBC), Persons with Disability (PwD)

All candidates opted for IIM Kozhikode and fulfilling the above mentioned minimum eligibility criteria would receive a call for online registration for admissions to IIM Kozhikode. The candidates who have successfully completed the registration process only will be considered for stage 2. Please note that this is a pre interview registration process and not the call for interview.

Stage 2: Shortlisting for Personal Interview (PI), Group Discussion (GD) and Writing Ability Test (WAT)

The second stage process applies to all eligible candidates (who successfully completed the registration process in stage 1 for the admissions to IIMK) to determine the candidates to be called for personal interview (PI) and GD/WAT. A shortlist of candidates in each category will be created based on an Aggregate Index Score (AIS). The AIS is computed based on the performance in CAT 2017, Class XII, Bachelor's degree marks and work experience. The weight of each component in the AIS is as follows:

Table 2: Aggregate Index Score Computation for Stage2 Shortlist*

Component	Weight
CAT 2017 Index Score	75%
Class XII Score	7.5%
Graduation Score	7.5%
Work Experience	5%
Academic/ Gender diversity Factor	5%
Total	100

* The number of candidates shortlisted would be at the discretion of the IIMK and would depend on the batch size of 2018-20.

The details of each component are given as follows:

1) CAT Index Score

Scaled Scores from the three sections (with equal weightages) of CAT 2017 will be considered for the computation of the CAT Index Score. CAT Index Score will carry a weight of 75%.

2) HSC/ Class XII/Equivalent/Diploma Score

The percentage of marks obtained in HSC/Class XII/Equivalent/Diploma score would be the aggregate marks of all subjects that appear in the marks sheet or grade sheet irrespective of the board's calculation. Any candidate with a score of 60% or below gets zero weightage. Any candidate with a score 81% or above gets a maximum of 7.5%. The weightage of 7.5% is proportionately allotted for any candidate with a score between 60% and 81%. A sample illustration of the marks awarded is given in the Annexure1.

3) Graduation Score

Following are important points regarding the computation of Graduation Score:

- a) The candidates who completed their Bachelor's degree, the percentage of marks reported in their marks/grade sheet will be considered. If the Institute/University does not award the percentage of marks, it will be calculated on the basis of the marks obtained in all subjects listed in the mark sheet.
- b) If the percentage of marks awarded by Institute/University does not take into account marks obtained in all the subjects as mentioned in the mark sheet(s) for all the years, the candidates must produce a certificate from the Principal/Head of the Department/Registrar/Director of the university/institution certifying details of the practice, at the time of the GD/WAT-PI.
- c) Percentage marks for candidates who have not completed Bachelor's degree will be based on their available marks, certified by a Head of the institution. The Principal/Head of the Department/Registrar/Director of the university/institution has to certify that available marks are the latest marks, without which the candidate becomes ineligible for the graduation index score.

- d) For candidates of 5-year dual degree course (BTech+MTech, BS+MS, BTech+MSc, etc.), the aggregate of marks of bachelor's degree/equivalent component will be considered for bachelor's degree percentage.
- e) For those candidates having cleared CA/ICWAI/CS without having Bachelor's degree, their average of intermediate and final level marks will be treated as Bachelor's degree marks.
- f) If any Board/Institute/University awards only letter grades without providing an equivalent percentage of marks on the grade sheet, the candidate should obtain a certificate from the Board/Institute/University specifying the equivalent marks. The original equivalence certificate needs to be submitted at the time of GD/WAT-PI. The sole responsibility for obtaining the equivalence certificate is with the candidate.
- g) If any board/University/institution confirms that there is no scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA, and multiplying the result with 100.
- h) Any candidate with graduation score of 60% or below gets zero weightage. Any candidate with a score 81% or above gets a maximum of 7.5%. The weightage of 7.5% is proportionately allotted for any candidate with a score between 60% and 81%. A sample illustration of the marks awarded is given in the Annexure1.

4) Work Experience Score

Previous work/professional experience will carry a weight of up to 5% (refer Table 2) depending on the length of service as on January 31, 2018. Only *fulltime remunerative work experience after graduation will be considered*. Part time / project / Internship / articleship / pre-graduation work experience should not be entered and will not be counted as work experience. A candidate with a work experience of 6 months or above will be eligible for work experience score. A sample illustration of the marks awarded is given in the Annexure 2.

5) Diversity Score

To ensure diversity, marks are awarded for both gender diversity and academic diversity. Only female candidates are eligible for gender diversity. A candidate with any bachelor's degree other than engineering/technology (B.Tech/BE) or equivalent will be eligible for academic diversity score. A candidate is entitled only to an applicable diversity score of 5 either from gender diversity or academic diversity.

The short-listed candidates will have to appear for a GD/WAT followed by a Personal Interview (PI). IIM Kozhikode will conduct the PI and GD/WAT in Bangalore, Chennai, Hyderabad, Kolkata, Kozhikode, Mumbai and New Delhi. The entire process will last for a half-day (morning or afternoon) session where the candidate will be writing a short essay and participate in group discussion on the same topic, followed by personal interview. The topic will be announced at the venue just before the GD/WAT. The topics will typically reflect current political, economic, sports, business affairs, etc. *During the interview, the panel will evaluate the academic background, quality of work experience and other personal traits of each candidate.*

Stage 3: Final Shortlist

After the conclusion of PI and GD/WAT, the final scores will be computed (Table 3) based on the performance in CAT 2017, PI, GD/WAT, and quality of professional experience. Category-wise merit list will be prepared based on the final scores. Admission offers will be made to candidates following the merit list as per the Government of India reservation norms.

Table 3: Final Score Computation

Component	Weight
Personal Interview	45%
CAT	35%
GD/WAT	15%
Work Experience Quality	5%

Reservation Policy

IIM Kozhikode will follow Government of India reservation policy for admission to Central Educational Institutions (CEIs).

Any dispute concerning Admissions for the PGP Batch 2018-2020 would be subject to jurisdiction of the competent Courts within the territorial jurisdiction of the city of Kozhikode only.

Important information

1. Stage 1 is a pre interview registration process and not a call for PI and GD/WAT
2. Only candidates who have successfully registered online for admissions to IIMK will be considered for stage 2(PI and GD/WAT). The successful registration does not automatically qualify a candidate for the stage 2 selection process.
3. The number of candidates shortlisted for stage 2 would be at the discretion of IIMK and would depend on the batch size batch size planned for 2018-20 batch.
4. Each IIM shortlists candidates for GD/WAT and PI based on their own criteria. Hence it is possible to observe variations in the lists of candidates shortlisted by different IIMs.
5. The candidates' short-list for stage 2(PI and GD/WAT) will be made available on the IIMK website around the last week of January 2018. The interview call letters, venue details, etc. will be made available on the IIMK website and the candidates need to download the same.
6. After the completion of stage 2 (GD/WAT and PI), a merit list for admissions will be prepared around the last week of April/first week of May 2018. The required number of admission offers will be given in the order of merit, following the Government of India reservation policy. Hard copies of the admission offers will be issued only to those candidates who accept the offer and make the required payments within the stipulated time.
7. A limited number of candidates will be kept in the wait list. Offers to the candidates in the waiting list will depend upon the number of candidates not accepting offers from the initial lists.

8. All the candidates are advised to check their emails regularly and visit the IIMK's web site for updates on admission related activities.
9. If a candidate fails to complete the admission formalities within the stipulated time period, irrespective of reasons, the seat will be forfeited and the next candidate in the waiting list will be given the offer.
10. IIMK reserves the right to change, modify or adopt any new admission policy and process to comply with Government/ Judicial requirements or as it deems necessary and which best suits its purpose of identifying and admitting the most appropriate candidates to the post graduate programme.
11. IIMK does not share any responsibility for other institutions using the PI and GD/WAT scores of IIMK for their admissions.
12. Originals (and copies) of all certificates (academics/ reservation category/ experience) must be produced for verification at the time of PI and GD/WAT. *Any candidate failing to produce any of the original certificates mentioned will be disqualified from attending the PI.*
13. All communication pertaining to IIM Kozhikode PGP admissions will be done only through the admissions office of IIM Kozhikode
14. IIM Kozhikode does not allow deferment of admission offer to subsequent years.
15. Any misrepresentation or suppression of information by a candidate at any stage during the admissions process, will lead to immediate disqualification of the candidate from the admission process.
16. A candidate receiving the admission offer from IIM Kozhikode and accepting the offer within the stipulated date needs to send along with offer acceptance an offer acceptance amount of Rs. 50,000/- The candidate will have to register on the registration day for the programme and pay the necessary fees to complete the admission process. A candidate withdrawing from the programme can get the fee refunded on or before the closure of the admissions window, after deducting the processing charges as per govt. norms (F. No. 21-166/2007-TS. II). If the withdrawal is happening after the closure of the admission window (June 30, 2018 or earlier) no refund of the fee will be made.

Annexure1: Score for Class XII and Graduation Marks

Class XII Marks(%)	Score	Graduation Marks(%)	Score
60	0.00	60	0.00
61	0.36	61	0.36
62	0.71	62	0.71
63	1.07	63	1.07
64	1.43	64	1.43
65	1.79	65	1.79
66	2.14	66	2.14
67	2.50	67	2.50
68	2.86	68	2.86
69	3.21	69	3.21
70	3.57	70	3.57
71	3.93	71	3.93
72	4.29	72	4.29
73	4.64	73	4.64
74	5.00	74	5.00
75	5.36	75	5.36
76	5.71	76	5.71
77	6.07	77	6.07
78	6.43	78	6.43
79	6.79	79	6.79
80	7.14	80	7.14
81	7.50	81	7.50
Above 81	7.50	Above 81	7.50

Annexure2: Score for Work Experience in Completed Months

Months	Score
Below 6	0.00
6	1.00
7	1.22
8	1.44
9	1.67
10	1.89
11	2.11
12	2.33
13	2.56
14	2.78
15	3.00
16	3.22
17	3.44
18	3.67
19	3.89
20	4.11
21	4.33
22	4.56
23	4.78
24	5.00
25	4.67
26	4.33
27	4.00
28	3.67
29	3.33
30	3.00
31	2.67
32	2.33
33	2.00
34	1.67
35	1.33
36	1.00
Above 36	1.00

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