



भारतीय प्रबंध संस्थान कोषिकोड
INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
आईआईएमके परिसर डाकघर, कुन्नमंगलम/ IIMK Campus P O, Kunnamangalam
कोषिकोड/ Kozhikode - 673 570 (केरल/Kerala)

NOTICE INVITING QUOTATION

08-03(11)/2024-IIMK.Estate

07.07.2026

DISPOSAL OF BACK VOLUMES OF OLD NEWSPAPERS, MAGAZINES & USED CARTON BOXES FROM IIMK CAMPUS

Sealed competitive quotations are invited for disposal of back volumes of old magazines, newspapers and used carton boxes of IIMK. Sealed quotations along with an Earnest Money Deposit (EMD) of Rs. 3,000/- (Rupees Three Thousand only) shall be deposited in the box entitled 'General Administration Section' kept at Reception Counter in Administrative Building of Indian Institute of Management Kozhikode **on or before 30.07.2026 at 3.00 p.m.** The quotation shall also be sent by Post or Courier, addressed to the "Chief Administrative Officer, Indian Institute of Management Kozhikode, IIMK Campus (P.O), Kunnamangalam, Kozhikode-673570" super scribing 'Quotation for the disposal of old magazines, newspapers and used carton boxes from IIMK Campus'.

Terms and Conditions:

1. The rate (per Kg) for old newspapers, magazines and used carton boxes shall be mentioned separately in figures and words on the schedule attached as Annexure- A to this NIQ.
2. The right to take away the items shall be awarded to the highest bidder.
3. Each items shall be weighed in the presence of the Officers of IIMK.
4. The successful vendor/s shall make payment as per the weight of the items within five days of receipt of the work order and all the materials are to be removed from campus within three days of from date of payment.
5. All required safety precautions shall be followed while removing the items from the Campus.
6. Institute reserve the right to reject or accepts any of the quotations.
7. The quotations shall be opened on **30.07.2026 at 04.00 pm.**

(P T O)

8. The quotations shall be submitted with an EMD of ₹3,000/- (Rupees Three Thousand only) in the form of Demand Draft, drawn in favour of Indian Institute of Management Kozhikode. The EMD of unsuccessful vendors shall be returned after successful vendor accepts the offer. The EMD will not bear any interest.

9. If the successful vendor fails to remit the amount to the Institute/ shift the items from the campus within the specified time, the quotation awarded to him/her will be cancelled and EMD will be forfeited without any notice.

Sd/-

Aju John Varghese
Chief Administrative Officer
IIM Kozhikode

Annexure 'A' to
NIQ 08-03(11)/2024-IIMK.Estate
dated 07.07.2026

Schedule for the disposal of old newspapers, magazines and used carton boxes

Sl No	Description	Unit	Amount in Rs. (inclusive of GST)	
			in figures	in words
1	Old Newspapers	Rate per Kg		
2	Old Magazines	Rate per Kg		
3	Used Carton boxes	Rate per Kg		

Place:

Signature of the vendor :

Date:

Name of the vendor :

Address & contact number :